





Audit

9 / 14 (64.29%)

07.12.2023 10:16 GMT

Neighbourhood Officer?	Gary J
Attendees?	No
Estate?	33 Provost St
External Areas Inspected	3 / 5 (60%)
Estate Grounds Maintained and cleaned?	Yes
External Lights checked & working?	Yes
Bulk Items to be cleared? To leave bulk items until further notice.	no
 Photo 1	
 Photo 2	
 Photo 3	
Play area & equipment checked?	N/A
Premises Information box checked and secure? No information inside.	Yes
 Photo 4	
Abandoned Vehicles?	no
Graffiti?	no
Internal Areas Inspected	3 / 5 (60%)
Internal lights checked and working?	Yes
Internal areas maintained and cleaned?	Yes
Lift phone checked?	N/A

Communal areas clear of obstruction?

No

Items on second floor. This is an going issue. Items were cleared in November. Both flats continue to leave large amount of items outside. Will now pass this onto tenacity officer.

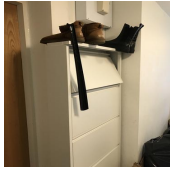


Photo 5

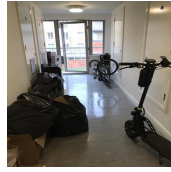


Photo 6

Communal Repairs?

yes

Internal door to flats 2-3 not locking. To issue work order to Delta Security. .



Photo 7

Graffiti?

no

Health & Safety / Fire checks

2 / 3 (66.67%)

Meter cupboards checked for theft of earth cables?

Yes

Fire risers secured

N/A

Fire doors checked for satisfactory self-closure?

Yes

Fire signs & notices (inc lifts) in place?

Yes

Plant rooms/bike stores/cleaner cupboards checked?

Yes

Railings and balconies checked and secure?

Yes

CCTV system checked

Yes

AOV's checked and working?

Yes

AOV on second landing is faulty, been this way for a long while. Work order is with Chigwell. I will chase this up.

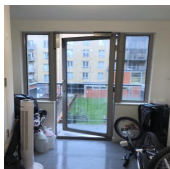


Photo 8

Other comments? (Write below)

No

Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?

A handwritten signature consisting of the letters 'G' and 'L' in a cursive style, followed by a horizontal line.

07.12.2023 10:23 GMT

Media summary



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5

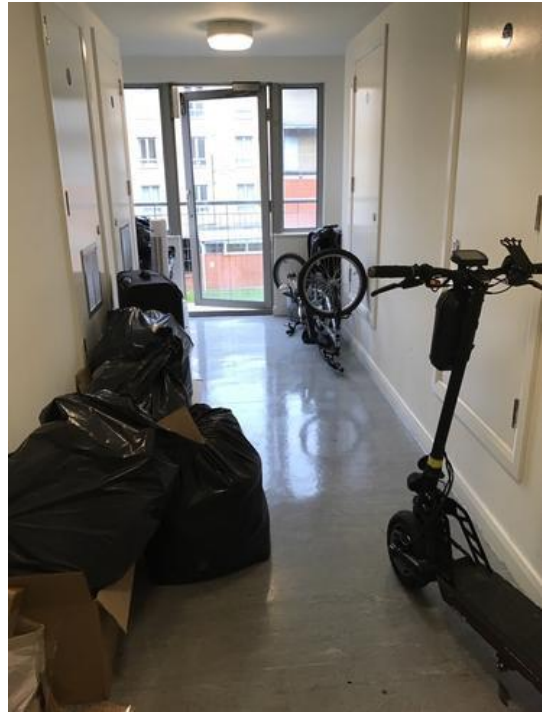


Photo 6



Photo 7



Photo 8